

TOWN OF DAVIE TOWN COUNCIL AGENDA REPORT

TO: Mayor and Councilmembers

FROM/PHONE: Herb Hyman-(954) 797-1016

SUBJECT: Resolution

TITLE OF AGENDA ITEM:

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ACCEPTING THE BIDS FOR ELECTRICAL MATERIALS-NOVA SPORTS FIELDS.

REPORT IN BRIEF:

A competitive bid was conducted for the supply of electrical materials and switch gear for sports fields at Nova High School. The Town sent out specifications to seventeen (17) prospective bidders. Additionally, the bid was advertised state-wide in Florida Bid Reporting and nationally in BidNet and also posted on the Town's web site. The Town received four bids. The bid from American Wire Group was declared non-responsive as it did not comply with the specifications. The recommendation is for McDonald Distributors who was the lowest responsive and responsible bidder for the electrical material and for Graybar Electric who was the lowest responsive and responsible bidder for the switch gear.

PREVIOUS ACTIONS:

Not applicable.

CONCURRENCES:

The recommended award has been reviewed by the Public Works Director and the Bid Specification Committee who concur with the decision to award to McDonald Distributors and Graybar Electric.

FISCAL IMPACT:

Has request been budgeted? yes

 If yes, expected cost-\$10,031.11

 Account Name: Capital Improvement Program-Nova Middle and High School Account

 Additional Comments: Not applicable

RECOMMENDATION(S):

Motion to approve the resolution.

Attachment(s):

 Resolution

 Procurement Authorization

 Bid tabulation

RESOLUTION NO. _____

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, ACCEPTING THE BIDS FOR ELECTRICAL MATERIALS-NOVA SPORTS FIELDS.

WHEREAS, the Town is in need of electrical material and switch gear for sports fields at Nova High School; and

WHEREAS, the Town solicited sealed bids for such equipment; and

WHEREAS, after review, the Town Council wishes to accept the bids from McDonald Distributors and Graybar Electric.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA:

SECTION 1. The Town Council hereby accepts the bid from McDonald Distributors for electrical material in the amount of \$6,278.23 and the bid from Graybar Electric for switch gear in the amount of \$3,752.88.

SECTION 2. The Town Council hereby authorizes the expenditure from the Capital Improvement Program-Nova Middle and High School Account.

SECTION 3. This resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2001

MAYOR/COUNCILMEMBER

Attest:

TOWN CLERK

APPROVED THIS _____ DAY OF _____, 2001

Herb

TOWN OF DAVIE PROCUREMENT AUTHORIZATION

ACCOUNT NUMBER 030-0898-572.65-88 ✓ <i>CAP. OUTLAY - NOVA MIDDLE + H.S.</i>	BUDGET ITEM & DESCRIPTION *Supply Electrical Materials and Switch Gear for Nova High School Practice Field and Football Field Lighting Project*	APPROXIMATE COST \$15,000.00
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METHOD OF PROCUREMENT (check the one that applies)

- ☒ Open Competitive Bidding
☐ Piggyback on Contract Number _____
☐ Sole Source
☐ Request For Proposals

CHECKLIST, SPECIFICATIONS & LIST OF VENDORS MUST BE ATTACHED

Signed B. Bunn
Department Head

Have Funds been Reserved RESN. 24071
Date 8/14/01 Signed [Signature]

Signed [Signature]
Town Administrator

VENDOR	BIDS SUBMITTED	COST
MCDONALD DISTRIBUTORS	<div style="font-size: 4em;">}</div>	SEE
GRAYBAR ELECTRIC CO.		ATTACHED
CONSOLIDATED ELECTRIC SUPPLY		BID TAB
AMERICAN WIRE GROUP		NON-RESPONSIVE

Signed [Signature]
Purchasing Specialist

TOWN ADMINISTRATOR'S RECOMMENDATION

Vendor	Cost
MCDONALD DISTRIBUTORS	\$6,278.23
GRAYBAR ELECTRIC	\$3,752.88

Signed _____
Town Administrator

MEMORANDUM

DATE: September 19, 2001

TO: Herb Hyman
Procurement Manager

FROM: Cheryl Dolin, R.A. *C. Dolin* *BB*
Project Manager, Capital Projects

RE: "Supply Electrical Materials and Switch Gear for Nova
High School Practice Field and Football Field Lighting
Project"
Bid No. B-01-114

Upon examining the four bids received on Wednesday, September 19, 2001 at approximately 2:00 p.m., we have determined the following. One of the bids, that of American Wire Group, was not a responsive bid because the bidder was required to bid one or both of the two categories in their entirety. American Wire Group has submitted a partial bid for wire and cable only, and did not bid the entire category of "Materials", as required. Therefore, only three of the bids were responsive.

It is my recommendation to award this contract to the apparent low bidder in each category. That is to say, that the "switch gear" bid should be awarded to **Graybar Electric Company** for \$3,752.88. The electrical "materials" bid should be awarded to **McDonald Distributors** for \$6,278.23. Therefore, this would make the total combined award \$10,031.11. This is below the Engineer's estimated value for this bid.

If you have any questions or concerns, please do not hesitate to ask. Thank you very much.

cc: Bruce Bernard

BID NAME: ELECTRICAL MATERIALS - Nov 77

BID OPENING REPORT

TIME: 2:07 pm

BID NUMBER: B-01-114

DATE: 9/19/01

ESTIMATED COST: \$15,000.00

NO.	CONTRACTOR'S NAME	BID AMOUNT	RANK
1.	CONSOLIDATED Electric Supply	A. \$14,415.61 B. \$6,521.46	
2.	MCDONALD DISTRIBUTORS	A. \$5,625.80 B. \$6,278.23	
3.	AMERICAN WIRE GROUP	A. \$ B. Unacceptable	
4.	GRAYBAR Electric Co.	A. \$2,762.88 B. \$1,228.76	
5.			
6.			
7.			
8.			
9.			
10.			

REMARKS

A. Dutchess
B. Electrical Materials

NOTE: THE ABOVE BID AMOUNTS HAVE NOT BEEN CHECKED, AND BID TOTALS ARE SUBJECT TO CORRECTION AFTER THE BIDS HAVE BEEN COMPLETELY REVIEWED.

THIS IS ONLY A FINANCIAL RANKING OF ALL THE BIDS RECEIVED. THE USING DEPARTMENT IS RESPONSIBLE FOR REVIEWING THE BIDS FOR COMPLIANCE WITH ALL THE BID SPECIFICATIONS PRIOR TO SUBMITTAL OF LETTER OF RECOMMENDATION.

PURCHASING OFFICIAL: [Signature]

DATE: 9/19/01

WITNESS: [Signature]

DATE: 9/19/01